

KELOWNA AND DISTRICT SOCIETY FOR COMMUNITY LIVING

PROCEDURE: GIFT EXCHANGE

Applies to: Residence Personnel, Service Recipients, Families, Advocates and Caregivers

Effective/Revision Date:

April 28, 2003

1. The supervisor approves all gift expenditures.
2. Purchases to occur as per the event.
3. Purchases are tracked as per the Service Recipient Finances policy.